

MINUTES  
DU PAGE NATIONAL TECHNOLOGY PARK BOARD  
March 19, 2008

The meeting was called to order by Interim Chairman Huizenga at 8:40 a.m.

Members Present: Kathy Buettner  
Gary Conkright  
Michael Fortner  
Avijit Ghosh  
Peter Huizenga  
John Peters  
Mike Stokke  
Terry Van der Aa

Members Absent: Carol Potts

Staff Present: Jack Tenison, Executive Director  
Patti Miller, Executive Assistant

Other Present George Maurides, Maurides & Foley, L.L.C.  
Mark Wrzeszcz, CBBEL  
Gail Tate, UIUC-TRECC  
Jonas Talandis, UIUC-TRECC  
David Bird, DPA  
Tom Cuculich, DuPage County  
David Weber, Argonne  
Fred Reynolds, CenterPoint Properties  
Mark Doles, DPA

Interim Chairman Huizenga requested the Board members and staff to introduce themselves. Interim Chairman Huizenga stated Avijit Ghosh has replaced Jim Weyhenmeyer on the Board.

Approval of Minutes

Mbr. Fortner moved to approve the minutes of the January 23, 2008 Board meeting with the addition of Mike Stokke added to the present list. Seconded by Mbr. Van der Aa. Voice vote: 7 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Fortner, Peters, Stokke, Van der Aa and Ghosh. 2 Absent: Mbrs. Conkright, and Potts. No nays. Motion carried.

Interim Chairman Huizenga stated he would like to change the order of the agenda.

Bylaw Revisions

Mr. Tenison stated the primary purpose for the changes in the bylaws is to create some leadership capacity within the organization other than just the Chairman's position through the creation of two Vice Chairmen positions. It is anticipated that the Vice Chairmen would assume the Chairman's position in succeeding years providing continuity and a role for a variety of stakeholders. Mr. Tenison provided the Board with a red-line version indicating the changes to the By-laws.

Interim Chairman Huizenga suggested adding to the By-laws under Article IV, Section 3 “Regular Meetings” that notice for a meeting includes the date, time and place. Interim Chairman Huizenga stated he thought the Board Meetings should be held on the property of the DAA.

Mr. Tenison stated there may be a time when the Board may want to hold a Board meeting someplace else.

Mbr. Fortner stated in the future the Board may want to consider visiting other Technology Parks and if there was a quorum it could be established as a formal meeting.

Mbr. Fortner suggested in the By-laws under Article IV, Section 3 “Regular Meetings” taking out the clause “either within or without the State of Illinois” and adding “all regular meetings will be held in DuPage County”.

Mbr. Conkright joined the meeting via phone at 9:05 a.m.

Mr. Tenison proposed setting a schedule for the Board meetings, every two months on the 3<sup>d</sup> Wednesday at 8:30 a.m. and if there is not a need for a meeting it will be canceled.

Mbr. Fortner suggested a Regular meeting is a meeting that is established by Resolution of the Board of Directors and Special meetings may be called by the Chairman or any two directors.

Mr. Maurides suggested the date, time and place for the next Board meeting will be added to the end of the agenda.

Mr. Tenison stated at the next Board meeting he will present to the Board a schedule with dates for the rest of the year that the Board can adopt for Regular Board meetings.

Interim Chairman Huizenga stated in the By-laws under Article IV-Directors, Section 9 “Compensation” for Board members has never been implemented because the Tech Park does not have revenues and profit however as the Tech Park matures he would like to see compensation for the Board.

Mbr. Fortner moved to approve Resolution 2008-6 “Amendments to the By-Laws of the DuPage National Technology Park, N.F.P.” as changed at the meeting today. Seconded by Mbr. Buettner. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Election of Board Officers

Interim Chairman Huizenga stated Chairman Schillerstrom requested the following as new Board Chairmen:

- Chairman-Peter Huizenga
- Vice Chairman-Mike Stokke
- Second Vice Chairman-Terry Van Der Aa

Mbr. Buettner stated she would like to put the above slate in nomination. Mbr. Ghosh supported this motion.

Mr. Peters moved the nominations be closed. Seconded by Mr. Stokke. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

Elect Peter Huizenga as Chairman of the DuPage National Technology Park. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

Elect Mike Stokke as Vice Chairman of the DuPage National Technology Park. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

Elect Terry van der Aa as Second Vice Chairman of the DuPage National Technology Park. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

Mr. Fortner moved to approve Resolution 2008-7 “Elect a Chairman, Vice Chairman and Second Vice Chairman of the Board of Directors of the DuPage National Technology Park, N.F.P.” Seconded by Mr. Buettner. Roll call vote: 8 ayes: Interim Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Election of Secretary

Mr. Buettner moved to approve Resolution 2008-8 “Elect a Secretary of the DuPage National Technology Park, N.F.P.” that Patti Miller continue her roll and be officially elected by this Board to serve as secretary. Seconded by Mr. Van der Aa. Roll call vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### DuPage County Board Chairman or Appointee as Ex Officio Board Member

Chairman Huizenga stated the DuPage County Chairman has requested that he or his appointee be allowed to participate in the Tech Park Board meetings, not as a voting member but as an Ex Officio member of the Board.

Mr. Fortner moved to approve Resolution 2008-9 “Add DuPage County Board Chairman or his nominee as an ex officio member of the Board of Directors of the DuPage National Technology Park, N.F.P.” Seconded by Mr. Stokke. Roll call vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Executive Director’s Report

Mr. Tenison asked Mr. Buettner to give an update on the Proton Therapy Center. Mr. Buettner expressed her appreciation to the Board for the support NIU has received from them. Mr. Buettner stated that a Certificate of Exemption was granted to NIU from the Illinois Health Facilities Planning Board on February 26, 2008 and they are planning on breaking ground in a few months. Mr. Buettner stated that NIU has approached Central DuPage Hospital several times to see if they could work together on this project but at this point it does not seem possible because the models are very different.

Mr. Tenison stated construction on the SMART building should begin in April 2008 according to Fred Reynolds. Mr. Reynolds stated they do not have the building permit in hand and they are addressing some issues with Argonne and moving through the approval process with them. Mr. Reynolds stated it would be safe to say there will be a spring groundbreaking. Mr. Tenison stated the SMART building is critical from the standpoint of Argonne who is now located in the DuPage Flight Center and will be moving into the SMART Building. Mr. Tenison stated that TRECC will be closing and for Argonne's program to be successful they need some of the support services from TRECC. Mr. Tenison is working together with Argonne and the University of Illinois so Argonne can utilize TRECC equipment.

Mr. Tenison stated he is working with the DAA to iron out some issues regarding purchasing procedures for the Tech Park as requested by the DAA.

#### Financial Reports

Mr. Tenison provided the Board with an update on the 2007 and 2008 budget and reviewed the balance sheet as of March 1, 2008.

Mbr. Peters moved to approve Resolution 2008-10 "Approve Final 2007 Budget and 2008 Budget Transfer" Seconded by Mbr. Fortner. Roll call vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Mission Statement and Goals

Deferred to the next Board meeting.

#### Landscaping Maintenance Agreement

Mr. Tenison stated during 2007 the Tech Park sought competitive proposals from firms to conduct landscape maintenance related to the Tech Park and the lowest proposal was Wingren Landscape, Inc. Mr. Tenison stated Wingren has done a great job in bringing up the quality in the look and feel of the park. Wingren has submitted a proposal for this year with a 1.8% increase. Mr. Tenison is proposing to the Board to renew the contract with Wingren Landscape, Inc. for 2008. Mr. Tenison stated there was not a rollover clause in the contract from last year because it was the first year and the actual installation of the landscape had just been completed.

Mbr. Van der Aa moved to approve Resolution 2008-11 "Award of DuPage National Technology Landscape Maintenance Contract to Wingren Landscape, Inc." Seconded by Mbr. Fortner. Roll call vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### City of Batavia Fiber Optic Connection

Mr. Tenison stated in 2006 the City of Batavia approved an Intergovernmental Agreement with the DuPage Airport Authority to construct a fiber optic facilities interconnection to the communications building at the Tech Park. Mr. Tenison stated this Agreement is important to the Tech Park because it provided an alternative route to the Fermilab connection and to Starlight for faster connection speed. Mr. Tenison stated in the Agreement it is written that the cost of bringing service from Batavia to the communications facility would be equally shared with the Tech Park and the City. The City of Batavia is the installer and has received proposals from

various vendors regarding installation. Batavia has chosen the lowest bidder, Adesta, LLC, in the amount of \$28,485. The shared cost of installing rack equipment will be \$1,012.45 making the total cost of the project for the Tech Park \$15,254.95.

Mbr. Fortner moved to approve Resolution 2008-12 “Approve payment to Batavia regarding Fiber Optic Connection Costs” Seconded by Mbr. Stokke. Roll call vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Small Business Administration Grant

Mr. Tenison stated on the Tech Park’s behalf DuPage County sought grant funding for incubator development. Mr. Tenison stated this grant would be to recruit, encourage and retain minority entrepreneurs within DuPage County through the establishment of a minority business incubator as part of the Tech Park. Mr. Tenison is seeking the Board’s authorization to accept a grant that was awarded to the Tech Park in the amount of \$246,807 from the U.S. Small Business Administration.

Mr. Tenison stated he would first establish an outreach program to determine who are the minority entrepreneurs in DuPage County. Once that is established it will be necessary to assess what their needs are for success. Mr. Tenison stated some ideas are to hold seminars or training programs with the assistance of NIU, SCORE, College of DuPage and others.

Mbr. Fortner moved to approve Resolution 2008-13 “Acceptance of SBA Grant” Seconded by Mbr. Buettner. Voice vote: 8 ayes: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

#### Old Business

None

#### New Business

Mbr. Fortner stated last month an IDOT hearing was held on the proposed alignment and footprint of the overpass for Route 38 over the railroad tracks. Mbr. Fortner suggested having an assessment for the Tech Park Board of how that proposal would impact the Tech Park.

Chairman Huizenga stated the next Tech Board meeting will be held Wednesday, May 21, 2008 at 8:30 a.m. in the first floor conference room at the DuPage Flight Center.

#### Adjournment

With no further business remaining before the Board, the meeting was adjourned at 10:30 a.m. on a motion by Mbr. Stokke, seconded by Mbr. Ghosh. Voice vote: Chairman Huizenga and Mbrs. Buettner, Conkright, Fortner, Ghosh, Peters, Stokke and Van der Aa. 1 Absent: Mbr. Potts No nays. Motion carried.

Respectfully submitted

Patti Miller